



## Cycle Time Reduction

Speed has become a major competitive advantage. Reducing the time that key processes take in your organization has the potential to reap great rewards for you and your company. This is not intended to take away from quality, but rather enhance it.

In analyzing cycle time, there is a rule that is referred to as the "Point Zero to Five Rule". This means that for most products or services there is value being added only 0.5% to 5% of the time. That means that from 95% to 99.5% of the time, no value is being added to a process. Our process helps you examine each step in a core process and guides the team in redesigning it to be more efficient, effective, more flexible, and less expensive while maintaining or improving quality.



Our Cycle Time reduction process is also implemented with speed. It begins on a Monday morning with the gathering of the team. The team is comprised of employees that represent the functions involved in the process. By Friday of the same week, the team makes their recommendations in a presentation to Executive Management.

### Key Areas within the Cycle time Reduction Process:

- Process Identification
- Team Selection
- Waste Walk
- Education
- "As is" Mapping
- "Ideal" Mapping
- "Can be" Mapping
- Presentation to Leadership
- Implementation

### Measurable Outcomes and Results:

- Improved Capacity
- Lower Unit Costs
- Shorter Cycle Times
- Improved Employee Morale
- Improved Customer Satisfaction
- Higher Return on Assets
- Greater Productivity
- Quicker Time to Market
- Greater Customer Responsiveness
- Increased Effectiveness
- Improved Profitability
- Improved Competition

### The Aspire Formula for Success:

$$\text{Ask} + \text{goals} = \text{PBC} \rightarrow \text{IR}$$

Attitudes  
Skills  
Knowledge

Positive Behavior Change  
Improved Results

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